

Sport and Play Committee Meeting of Witney Town Council



Monday, 11th January, 2021 at 6.00 pm

To members of the Sport and Play Committee - V Gwatkin, J Aitman, L Ashbourne, T Ashby, D Butterfield, L Duncan, A Prosser and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Admission to this meeting will be online by virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Service Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 5 - 10)

a) To adopt and sign as a correct record the minutes of the Sport and Play Committee meeting held on 2 November 2020;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the

progress on any item).

4. **Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Corporate Strategic Plan**

To discuss the Committee's aims and objectives for inclusion in the Council's Corporate Strategic Plan and agree its priorities for 2021/22, 2022/23 and beyond.

This Committee's immediate/top priorities have been identified by the Task & Finish Group as being:-

- a) Park Road Play Area – completing the legal work and aspiration to get the play area re-opened by Summer 2021;
- b) West Witney Sports Ground – to find a solution to providing changing rooms, toilets and other facilities – timescales dependant on FA Funding, but temporary solution required immediately;
- c) Skate Park – Ramp Up The Leys, community led fundraising;
- d) Open Spaces Strategy – report due April 2021.

Further information on other projects/work programme to hopefully be circulated prior to the meeting.

6. **Operational Report** (Pages 11 - 12)

To receive and consider the report of the Operations and Estates Officer

7. **Leys Skatepark - update** (Pages 13 - 14)

To receive a verbal update from the Cllr Daniel Butterfield.

8. **Old Bowls Building - The Leys** (Pages 15 - 34)

To receive and consider the report of the Operations and Estates Officer.

9. **Bowls Green Irrigation Systems** (Pages 35 - 36)

To receive and consider the report of the Operations and Estates Officer.

10. **Exclusion of Press and Public**

To consider and if appropriate, to pass the following resolution:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

11. **West Witney Sports Ground** (Pages 37 - 44)

To receive and consider a confidential verbal update from the meeting held with the Sports & Social Club on 23 December 2020 regarding the findings of the Fire Risk Assessment and the impact on the safe operation of the clubhouse.

It should be noted that under tier 4 the clubhouse and the changing facilities cannot currently open – but there is still a requirement for toilet facilities to be available for users of the sports ground.

To consider providing temporary facilities at the West Witney Sports Ground – examples attached of toilet facilities.



Town Clerk